

MEMORANDUM

TO: EDIC Board  
FROM: Mike DiGiano, Executive Director  
Lynne Broderick, Administrator  
RE: Sept/October 2020 Director's Report

Date 10/13/2020

**1. Finance**

September financial reports for September and warrant for October was previously distributed and will be reviewed and approved at the October meeting.

EDIC received a draft Financial Statement Audit for year ending December 31 2019 from Roselli Clark Associates on October 6. It was distributed to the EDIC Treasurer and accounting firm for review.

**2. EDIC grant application to Mass Development for \$50,000 for Falmouth Station master plan**

This application was filed on September 4. The EDIC has received letters of support from the Select Board, the CCRTA, Falmouth's Transportation Management Committee, Sen. Moran and Rep. Fernandez. Mass Development is expected to announce funding awards mid- November.

**3. EDIC/MERCo grant application Nov.1 re-submission to Seaport Council to establish the Massachusetts Ocean Sensor Testbed (MOST) at MERCo's Bourne Tidal Test Stand (BTTS).**

John Miller from MERCo reports that the next Seaport Council funding round will be accepting applications on Nov.1. Staff is coordinating with MERCo regarding re-submission.

**4. Phase II Solar**

At EDIC request, Citizens submitted a revised Phase 2 Schedule on October 6. The schedule shows commercial operation by 8/6/21. Staff has reviewed the schedule and is following up with Citizens to determine if the schedule can be accelerated.

**5. EDIC Open Cape Project:**

- There are 28 connections to date and 33 either installed or signed up
- Installation expense for the 28 is \$28,092
- Average connection expense to date approximately \$1000 per Location

- Funds remaining of the \$50K for free Installation is \$21,767.50
- Assuming Open Cape can manage average connection cost to approximately \$900, there is funding for another 24 +/- businesses.

Regarding outreach efforts for additional sign-ups, Open Cape's Main Street ambassador has been working with the Falmouth Chamber of Commerce to obtain the contact information of potential customers that are directly on the Open Cape network who can be connected effectively and efficiently. With the information provided by the Falmouth Chamber of Commerce along with Open Cape's list of on-network businesses, Open Cape will be contacting these companies and soliciting door-to-door.

#### **6. Community Fiber Optic Network Feasibility Study:**

CCG delivered a 204 page draft on of the final report on September 17. The draft has been circulated to EDIC Board members and Falmouth Community Network Committee for review and comment.

Deadline for comments set for October 5. Staff now compiling comments to send to CCG with a phone conference targeted the week of 10/12.

Goal is to have an edited draft with Executive Summary that the EDIC can then transmit to the Town Manager and his staff as well as the Select Board for their review and comment by early/ mid-November.

Staff participated in two Zoom conferences and additional phone conferences with the FCN Committee to discuss comments and next steps. Attached is a draft a of joint EDIC and FCN Next Steps Program. This will be presented at the EDIC 10/13 meeting for discussion with the Board. Essentially it envisions a 6 month period of follow-up tasks recommended by CCG to

1. engage with ISPs to determine interest
2. investigate specific funding sources
3. develop Falmouth- specific new ISP options
4. determine feasibility/program for short term fixes discussed in CCG report
5. organize a public education program

#### **7. Tech Park:**

Based upon a Zoom conference with Tech Park owners and discussion at the EDIC September meeting, staff sent a letter to the Cape Cod Commission requesting a 3- year extension of the Tech Park Development Agreement with the Commission. Copy attached.

EDIC zoning petitions to rezone 64 Technology Dr. from PU to LIB and to allow ground mount solar were approved by Falmouth Town meeting on

Staff has continued to field interest in purchase of 64 Technology Dr. from solar and non- solar users. We have researched avenues for a disposition process and the additional steps and information needed to undertake disposition. This will be presented in Executive Session at our meeting on 10/13.

#### 8. **Falmouth Station Operations:**

Condensate pump in second HVAC unit was repaired.

Because of reduced foot traffic at the Station ( Peter Pan is not selling tickets out of the Station), cleaning hours have been reduced to 6 hours/week.

Staff had 2 meetings with Open Cape personnel on site to review potential underground connections between the Open Cape cable on the pole at the corner of the lot to the building. Location of underground conduits from the pole to the existing telephone handhold on the concrete platform were identified. Open Cape is following up to collect additional information and will report back to EDIC staff to confirm potential connection.

Staff contacted 3 local mason contractors for the purpose of review the recommendations by Beacon concerning moisture issues particularly on the southwest face of the building. One contractor provided a written work scope and budget estimates of various approaches to address the moisture penetration at the building. These will be discussed with the EDIC Station Subcommittee for follow-up.

EDIC staff has completed an application to Eversource for installation of 4 passenger vehicle charging stations and one bus charging station at the site.

#### 9. **Strategic Planning Session:**

The EDIC held it's 2020 Strategic Planning Session on September 25 at the Falmouth Yacht Club. Board members discussed a variety of topics and established a number of fiscal management goals and project priorities for 2021. Development of a comprehensive plan for Falmouth Station, implementation of the Phase 2 solar project and operations at Falmouth Station continue to be important priorities. A major new initiative will be to meet with various Town boards and committees to determine how best the EDIC can partner with those Boards and committees to be supportive of their missions.

A summary of the 2020 Strategic Plan outcomes and project rankings is attached for Board member review and comment.